



Online Safety Policy

Policy	Online Safety Policy
Organisation	Elevated Up CIC, Unit 2 Winster Grove, Birmingham, West Midlands, B44 9EG (Company No. 16143711)
Version	1.0
Approved by	Board of Directors
Date approved	June 2026
Date of next review	June 2027
Policy owner	Designated Safeguarding Lead

1. Purpose

Elevated Up CIC is committed to keeping children, young people and adults safe online, both in any online activity we run and in how we communicate digitally. Online safety is part of our wider safeguarding responsibilities.

2. Scope

This policy covers all online communication, use of devices and social media connected to our work, and applies to staff, volunteers and participants.

3. Our approach

- All communication with children and families goes through our official organisation channels.
- Staff and volunteers never contact children privately through personal phones, messaging apps or social media accounts.
- Any online session is planned, supervised and delivered to the same standards as our in-person work.

4. Keeping participants safe online

- Where relevant, we help young people understand how to stay safe and kind online.
- We supervise any use of devices during our sessions.
- We treat online concerns – such as cyberbullying, grooming or exposure to harmful content – as safeguarding concerns.

5. Devices, accounts and content

Our online accounts are managed by named staff using secure passwords that are not shared. We post only appropriate, consented content (see our Photography, Filming & Social Media Policy) and remove anything abusive.



6. Reporting concerns

Any online safety concern is reported to the Designated Safeguarding Lead and managed under our safeguarding policies. Where appropriate, the DSL will report to the Police or to the Child Exploitation and Online Protection command (CEOP).

Our safeguarding contacts

Designated Safeguarding Lead (DSL): Emma Hobbis, Director – emma@elevatedup.org, 07759 036050

Deputy Safeguarding Lead: Rose Brain – rosebrain23@gmail.com, 07986 353165

CEOP (report online abuse): www.ceop.police.uk · Emergency: 999.

7. Review

This policy is reviewed every year.

Approval

Approved on behalf of the Board of Directors:

Emma Hobbis

Director, Elevated Up CIC

Date approved: June 2026